



South Bucks
District Council

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Chiltern
District Council

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DEMOCRATIC AND ELECTORAL SERVICES

| | | | |
|----------------|---------------------|--------------|--|
| Dealt with by: | Democratic Services | Switchboard: | 01895 837200 |
| Your Ref: | | Fax: | 01895 837277 |
| My Ref: | | e-mail: | democraticservices@southbucks.gov.uk |
| Date: | 28 January 2014 | Direct Line: | 01895 837225/837227 |

Dear Councillor

JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE

The next meeting of the Joint Appointments and Implementation Committee will be held as follows:

DATE: **WEDNESDAY, 5TH FEBRUARY, 2014**
TIME: **6.00 PM**
VENUE: **ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Joint Appointments and Implementation Committee

Chiltern District Council
Mr Burns-Green
Mrs Darby
Mr Jones
Mr M Smith
Mr Spate

South Bucks District Council
Mr Harding
Mr Kelly
Mrs Plant
Mr Reed
Mr D Smith



INVESTORS
IN PEOPLE | Bronze

Chief Executive: Alan Goodrum
Directors: Jim Burness (Resources) Bob Smith (Services)

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

- | | (Pages) |
|---|--------------------|
| 1. Apologies for Absence | |
| 2. Minutes | |
| To sign as a correct record the Minutes of the meeting held on 15 January 2014. | (To Follow) |
| 3. Dates of Future Meetings | |
| Members are asked to note that the following meetings have been agreed: | |
| <ul style="list-style-type: none">• Monday 24 March (CDC) 4pm• Monday 23 June 2014 (SBDC) 6pm - Please note that this meeting may need be changed to an earlier date. | |
| Members are asked to agree the following additional meetings: | |
| <ul style="list-style-type: none">• Monday 4 August 2014 (CDC) 6pm• Monday 17 November 2014 (SBDC) 6pm• Wednesday 7 January 2015 (CDC) 6pm• Tuesday 17 February 2015 (SBDC) 6pm | |
| 4. Exclusion of Public | |
| The Chairman to move the following resolution:- | |
| “That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.” | |
| 5. Harmonisation Terms and Conditions | |
| To consider report of the Chief Executive. | (1 - 8) |
| <i>Appendix 1A</i> | (9 - 16) |
| <i>Appendix 1B</i> | (17 - 22) |
| <i>Appendix 2</i> | (23 - 36) |
| <i>Appendix 3</i> | (37 - 38) |
| <i>Appendix 4</i> | (39 - 40) |

6. **Community Services Management Restructure and Shared Service Review**

To consider report of the Chief Executive.

(41 - 44)

Appendix 1

(45 - 46)

Appendix 2

(47 - 48)

The next meeting is due to take place on Monday, 24 March 2014 at 4pm